

GPRA On-Boarding Guide

Resources to Introduce GPRA Administration

OMNI
Summer 2023



SOR Grant and GPRA Requirements

Virginia received a federal State Opioid Response (SOR) grant, designed to improve access and availability of opioid use disorder (OUD) and/or stimulant use disorder treatment services and increase the number of people who receive treatment for these disorders. The Government Performance and Results Act (GPRA) is a required evaluation tool for this funding and is administered by Community Services Board (CSB) and agency staff across Virginia. Client-level data are collected including demographics, substance use, mental health and physical health functioning, and other key variables. A CSB/agency staff member must ask the client the survey questions in an interview format; clients cannot fill out the GPRA survey themselves. OMNI Institute provides training and technical assistance (TA) to CSBs/agencies to support them in administering the GPRA.



Technical Assistance Support and Resources

The SOR Support TA team is available to provide support and assistance via email, phone, or online video platforms. You will likely hear from the TA Team about GPRA-related updates and resources, but we are available to provide one-on-one or team support. The following links have several GPRA-related resources, but please reach out to the TA Team for help at SORSupport@omni.org.

[GPRA
Trainings](#)

[SOR Support Website:
VirginiaSORsupport.org](http://VirginiaSORsupport.org)

[FAQ
Document](#)



GPRA Instrument

What is the GPRA?

The GPRA is a survey tool for grant evaluation purposes. Client-level data are collected including demographics, substance use and misuse, mental health and physical health functioning, and other key variables. A CSB/FQHC staff member must ask the client the survey questions in an interview format; clients cannot fill out the survey themselves. [View the TA support website](#) for more information.

Who gets the GPRA?

Clients diagnosed with an opioid use disorder (OUD) or a stimulant use disorder and receiving any of the following SOR-funded services listed below *OR* clients receiving services from a SOR-funded staff member (salary paid by SOR) regardless of whether or not they have an OUD or a stimulant use disorder.

- Medication-Assisted Treatment
- Therapy
- Intensive Outpatient Services
- Peer Support
- Drop-In Center
- Peer Groups
- Child Care
- Transportation
- Vouchers

Where can I find a copy of the GPRA?



Paper Version

You can access the paper version of the survey on the [resource section](#) of the TA support website. If you record interview responses on paper, you will then need to transfer them to the online version to submit the data to OMNI.



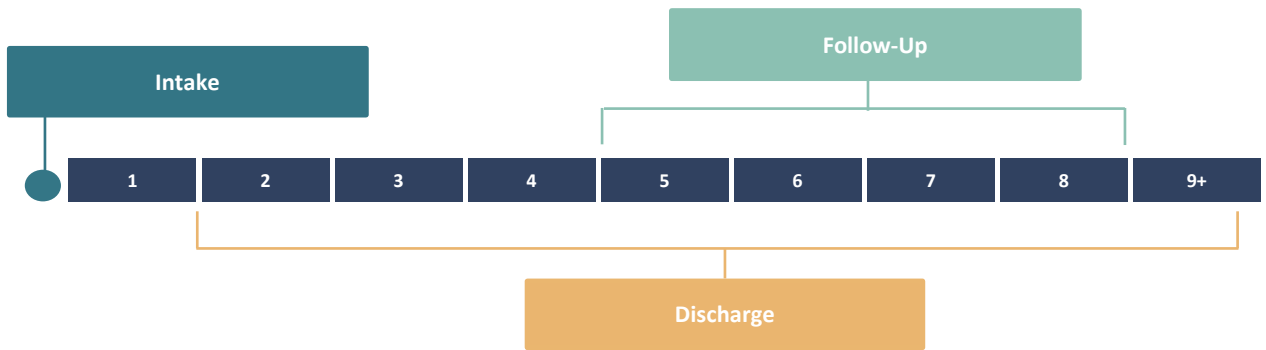
Online Version

The online version, also on the [resource section](#) of the TA website, automatically follows skip patterns and checks for errors. After you submit the survey, there is a confirmation page you can print or save for your records.



When to Administer the GPRA

All clients should be administered the GPRA survey at three timepoints: at intake to services, six months after intake, and discharge from services.



The **intake GPRA** is the first GPRA survey, completed when the client first receives SOR-funded services.

The **follow-up GPRA** is completed approximately 6 months after the intake GPRA, even if the client has already been discharged from services and completed a discharge GPRA. The follow-up window is open between 5 to 8 months after the intake GPRA.

The **discharge GPRA** is conducted when the client is discharged from treatment/recovery services.



Dropbox Folder



Your agency has a shared Dropbox folder with OMNI to exchange confidential information. Dropbox will send you an invitation email with instructions for setting up your Dropbox account or linking an existing account. Contact SORSupport@omni.org if you do not have an email invitation from Dropbox. Additional supports are on the [Dropbox page](#) of the website.



Tracking Follow-Up GPRA's

Clients become eligible to complete a follow-up GPRA 5 months after their intake GPRA. They have until 8 months after their intake GPRA to complete the follow-up. To help CSBs and FQHCs track this 3-month period, OMNI generates weekly tracking sheets that document when follow-up windows open and close.

Where are the tracking sheets?

The tracking sheets are in your agency's shared Dropbox folder.

When are the tracking sheets updated?

New sheets are shared in your agency's Dropbox folder every Monday. Old tracking sheets remain for three months (after which OMNI deletes them). If your agency has not completed any intake GPRA's, no tracking sheets will be in your folder.



Tracking Follow-Up GPRAs

What information is in the tracking sheet header?

Site Name: CSB	Number of clients with open windows: 2
Sheet Updated: May 1, 2023	Number of clients with windows closing in next two weeks: 2
SOR 3 Year 1 Intakes Completed To-Date: 30	
SOR 3 Year 1 Intake Target: 50	
SOR 3 Year 1 Months Remaining: 5	

Site information, tracking sheet date, and intake information to-date

Follow-up alerts

What information is in the tracking sheet columns?

