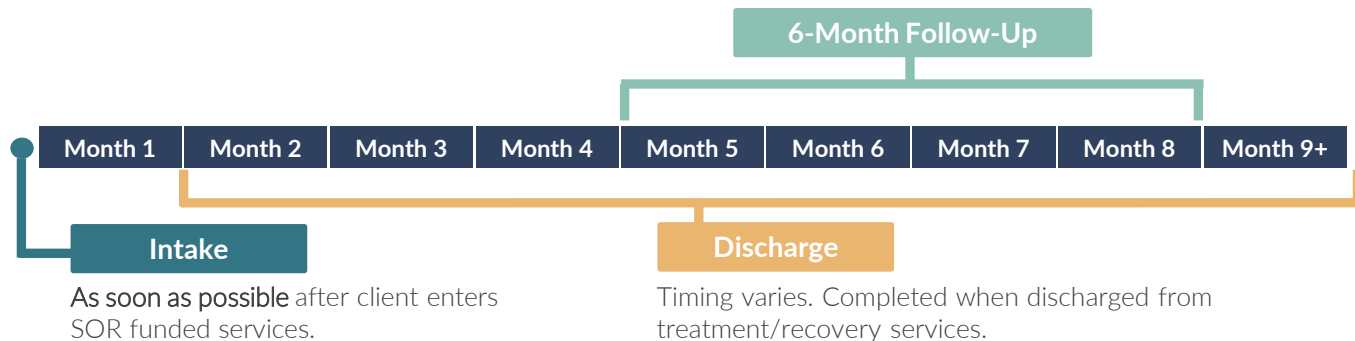


GPRA Follow-Up & Discharge Information Sheet

This document was prepared by the SOR TA team to support GPRA Follow-Up and Discharge GPRA practices.

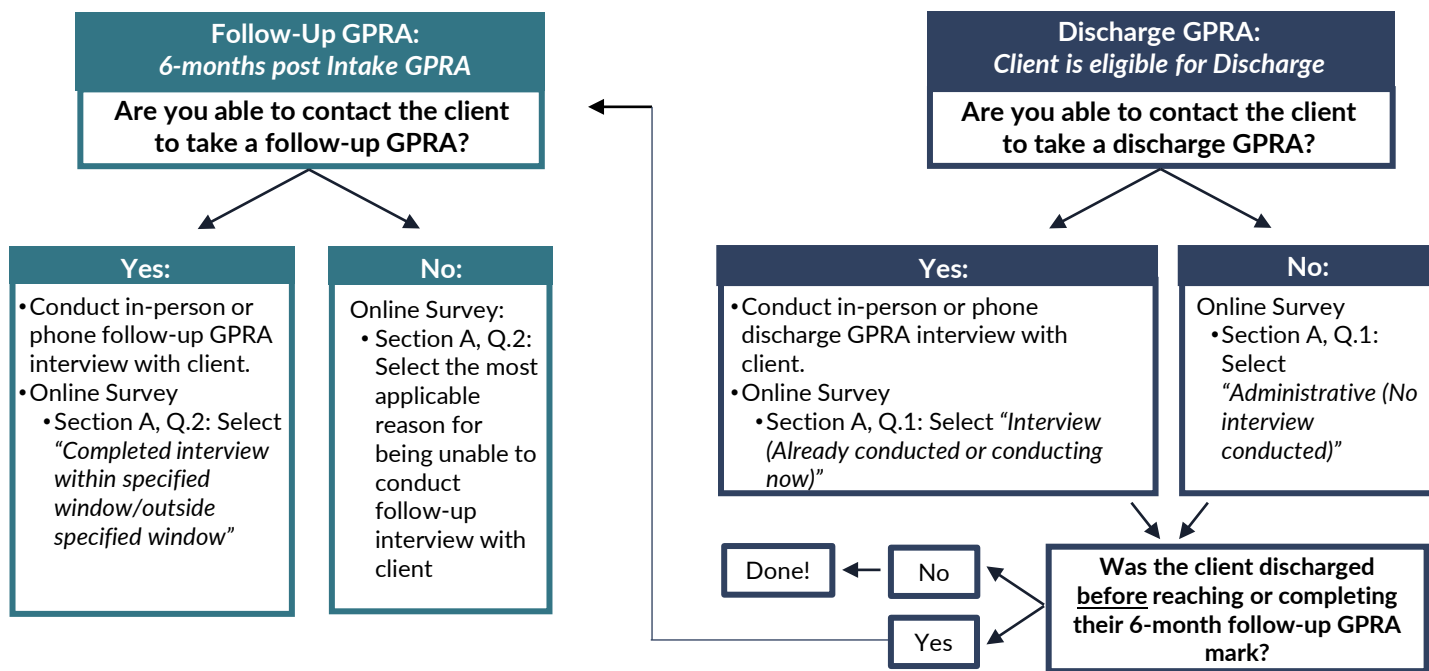
Timeline

This timeline depicts when an intake, discharge, and follow-up GPRA survey should occur.



Workflow

The flowchart below walks through the appropriate workflow for each client's follow-up and discharge GPRA.



Interview vs. Administrative GPRA

There are two types of GPRA surveys, an interview GPRA and an administrative GPRA:

Interview GPRA:

- Able to contact client to conduct an in-person or phone interview
- Complete sections A-H of survey
- Counts towards SAMHSA's 80% follow-up interview rate

Administrative GPRA:

- Unable to reach client
- Complete only section A of survey
- Does *not* count towards SAMHSA's 80% follow-up interview rate

GPRAs Follow-Up & Discharge Information Sheet

Follow-Up GPRA

- GPRA survey conducted approximately 6 months after intake GPRA.
- SAMHSA requires an **80% follow-up interview rate** of all intake GPRA clients.

WHAT



- GPRA survey conducted when the client is discharged from treatment/recovery services.

- All clients who completed an intake GPRA, regardless of discharge status.
- Clients can receive \$30 gift card (SOR-funded, but agency-coordinated).

WHO



- All clients who completed an intake GPRA, regardless of follow-up status.

- Completed at **one** timepoint during the 6-month follow-up period (months 5-8).

WHEN



- Completed at **one** timepoint near the date the client is discharged from treatment/recovery services.

- **Dropbox** folders track clients' open and close dates for their follow-up windows.
- **OMNI weekly and monthly emails** for open/upcoming client follow-up windows.

TRACK CLIENTS



- **Dropbox** folders track clients' discharge type and discharge interview dates.

- **Interview GPRA** if client can be contacted.
- **Administrative GPRA** if client cannot be contacted and *the follow-up window is closing in the next two weeks*. We recommend contacting clients about 10 times before completing an administrative GPRA, in order to meet SAMHSA's 80% follow-up interview rate.

SURVEY TYPE



- **Interview GPRA** if client can be contacted.
- **Administrative GPRA** if client cannot be contacted for *approximately 6 weeks after discharge*

- Record responses on the paper survey or directly into the online survey. If done on paper, transfer to the online system **within 4 days**.
- If a client is given a discharge and 6-month follow-up GPRA interview **within 10 days of each other**, GPRA responses may be saved from the first GPRA and used for the second GPRA.

DATA ENTRY



- Record responses on the paper survey or directly into the online survey. If done on paper, transfer to the online system **within 4 days**.
- If a client is given a discharge and 6-month follow-up GPRA interview **within 10 days**, GPRA responses may be saved from the first GPRA and used for the second GPRA.